



ROLE DESCRIPTION & APPLICATION INFORMATION

Role title:	Facilities and Maintenance Technician
Reporting to:	Senior Operations Manager
Key Relationships:	Operations Team, Production Manager, Technical Manager and Team, Visiting Companies, Front of House, and Maintenance Assistant.
Location:	Dublin 1, Ireland
Contract:	Part – Time, 2-year fixed term
Spec effective date:	August 2025

The Gate Theatre are seeking a skilled and experienced person to work part-time (20 hours per week) in the role of Facilities and Maintenance Technician.

Gate Vision

The Gate's vision is 'an Open Gate where every person has access to great theatre.' Under the shared leadership of CEOs, Róisín McBrinn and Colm O'Callaghan, an Open Gate is a civic Gate and will be a key cultural asset to Dublin's North Inner City. In the coming years, we will generate new audiences and excite current ones, invest in artists of the future, deliver our GATEWAYS community engagement programme and be a supportive home to the best Irish artists and their international collaborators. As the Gate approaches its centenary in 2028, we will make its theatre a home to all stories and the Gate's communities, so that it continues to play a defining role in Irish society.

Gate Values

It is important that the Gate continues to be a values-led organisation. Care, collaboration and excellence are the Gate's core values.

Gate Mission

The Gate's mission is to make inspiring theatre that connects, questions and transforms our audiences and communities by:

1. Producing unforgettable and inspiring theatre
2. Creating a supportive and sustainable organisation
3. Driving the growth of a connected and confident Irish theatre at home and abroad
4. Ensuring long-term financial and operational sustainability

Our History

The Gate Theatre was founded in 1928 by Micheál MacLiammóir and Hilton Edwards, and very quickly built a unique reputation as a producing house for introducing international writers and artists to Ireland. The theatre is housed in a beautiful Georgian building and has a capacity of 371 seats, which makes it attractively intimate for both actors and audiences alike.

Throughout its history the Gate has garnered an enviable reputation both at home and abroad and has proven itself to be one of Ireland's most successful theatres. The organisation mounts on average seven major productions each year.

The Gate is currently led through the joint management of its Artistic Director, Róisín McBrinn, and Executive Director, Colm O'Callaghan, who joined in the summer of 2022.

PURPOSE OF THE ROLE

The Gate Theatre is seeking a skilled and reliable Facilities and Maintenance Technician to ensure the smooth day-to-day operation and upkeep of our historic building. This important role supports the artistic and administrative activities of the theatre by maintaining a safe, functional and welcoming environment for artists, staff and audiences.

The successful candidate will carry out a wide range of maintenance tasks, from general repairs to supporting production fit-ups and ensuring building safety. Working closely with the Operations, Technical, Production, and Front of House teams, this role is essential in supporting the theatre's operations both during performances and throughout day-to-day activities.

This role is best suited to someone who is:

- Practical and resourceful, with a broad range of maintenance skills.
- Flexible and adaptable, able to adjust working hours around production needs, including evenings during technical rehearsals.
- A proactive team player who takes pride in keeping facilities safe, functional and well-presented.

ROLE AND RESPONSIBILITIES OUTLINE

The responsibilities of the role include:

- Carry out general building maintenance and repairs across all areas of the theatre, including front of house, backstage, rehearsal, and office spaces.
- Perform routine maintenance tasks, including basic carpentry, plumbing, painting, and electrical repairs, ensuring a safe and well-maintained environment.
- Support the Technical and Production teams in maintaining backstage infrastructure and assist with load-ins, fit-ups and changeovers where required.
- Conduct regular checks of the premises and facilities to identify repair needs, safety issues, and areas for improvement.
- Maintain the upkeep and organisation of workshop and storage spaces; ensure tools and equipment are cared for and compliant with safety standards.
- Liaise with external contractors where specialist maintenance is required and oversee minor projects as delegated.
- Support emergency and time-sensitive issues as they arise.

- Work collaboratively with the Front of House team, particularly during production periods, to ensure building safety and security.
- Ensure all works comply with relevant health and safety regulations and follow internal policies and risk management procedures.

PERSON SPECIFICATION

Experience (Essential)

- Demonstrable experience in a general maintenance or facilities role
- Competence across a range of practical trades (e.g. carpentry, painting, plumbing, basic electrical)
- Knowledge of workplace health and safety standards
- Ability to use and maintain tools and equipment safely and appropriately
- Strong attention to detail and a proactive approach to maintenance issues
- Ability to work independently and within a team
- Good communication and interpersonal skills
- Flexibility to work occasional evenings and respond to time-sensitive tasks
- Physical capacity to undertake manual handling and maintenance tasks, including working at height

Desirable

- Experience in a theatre, cultural venue or similar environment
- Trade certification or relevant qualification(s)
- Basic knowledge of building systems (e.g. heating, security, fire safety)
- Driving License

TERMS & CONDITIONS

- **Working Days and Hours:** The role will primarily operate between 8am and 1pm on a net 20 working hour week. The role will involve working irregular and flexible hours to support the Gate team on a regular basis which is reflected in the remuneration package. The role will be required to work during open and dark periods within the Theatre schedule.
- The standard working days for the role are 5 days over seven Monday to Sunday, while the role may operate predominately Monday to Friday, some weekend work is required to support the management and staff aligned with the prevailing show schedule which is reflected in the remuneration.

Salary: Will be paid at €22 per hour, which is equivalent to an annual salary pro -rata salary of €22,880 based on the hours set out above.

Application and Selection Process

To apply for this vacancy opportunity, please submit your Curriculum Vitae with a single page supporting letter outlining why the role interests you and how you meet the requirements. Applications should be sent directly by email to HR@gate-theatre.ie clearly referencing **Facilities and Maintenance Technician Application** in the subject title. Closing date for receipt of applications is **Monday 22nd of September 2025 by 12 noon**. Interviews are expected to take place shortly thereafter at the Gate Theatre, D1.

If you wish to discuss the role or have any specific questions, please email Anna Haslam at anna.haslam@gate-theatre.ie

RECRUITMENT STATEMENT

The Gate Theatre is an equal opportunity, inclusive employer and welcomes applicants from all sections of our community.

Inclusion, equity, diversity and access (IDEA) is a key part of our Open Gate ethos. We will not discriminate against an applicant (internal or external) based on their gender, age, race, religion, marital status, sexual orientation, disability, membership of the Travelling community, or family status.

We appreciate that people have varying needs and encourage applicants and interviewees to let us know what arrangements and format they may prefer.

If you have a disability and require any accommodation/s, during the recruitment process, including the application itself, please let us know in advance.